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EXHIBITION & MARKETING BOOKING FORM

**The Future of Sewer Network Management**

**9th June 2020, Austin Court, Birmingham**

**Contact Details:**

|  |  |
| --- | --- |
| Company Name:  |  |
| Company Address: |  |
| Contact for all Correspondence: | Name: | Tel: |
| Email: |  |

Please note that stands will be allocated on a first come, first served basis. You will be sent information on access and set-up approximately one month before the date of the conference.

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| **Fees:** | **Rates**(exc. VAT) | **Quantity** |
| **Exhibition*** 3m by 2m exhibition space
* 1 trestle table and 2 chairs
* 1 delegate included (full price £350)
 | **£850.00** |  |
| Name, Job Title and Email Address of delegate (included in packages above) |
| **Additional Delegate/s – 20% discount on standard rate of £350** | **£280** |  |
| Name, Job Title and Email Address of additional delegate |
| **Inserts in delegate packs** | **£250** |  |
| **TOTAL PAYABLE**  | **Exc. VAT @ 20%** | **Inc. VAT @ 20%** |
| **£** | **£** |

**Method of Payment**

**INVOICE:** Please invoice the sum of £\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **PO Number**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Invoicing Address (***If different from above)***:**

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***Purchase Orders should be made out to:***

SUEZ Advanced Solutions UK Ltd

290 Aztec West

Bristol,

BS32 4SY

Registered Company No. 5687775

VAT No. GB108298209

Account Number: 21391181

Sort Code: 56-00-05

**CREDIT / DEBIT CARD:**  If you would like to pay by credit card, please call the office on **01924 257891**

**Exhibition Booking & Payment Terms & Conditions:**

Given the current COVID-19 outbreak, we have relaxed our cancellation policy to offer support and reassurance to delegates when booking our 2020 events.

Booked exhibitor space may be cancelled, with no penalty, within 7 calendar days of Aqua Enviro receiving the completed booking form. If the request for cancellation is received later than 7 calendar days of booking, the exhibitor will be required to pay 100% of the fee.

If the conference/event is cancelled/postponed for whatever reason, exhibitor fees paid will be refunded in full.  *However please note any associated hotel or travel expenses incurred by exhibitors will not be refunded.*

**Please note by signing this booking form you agree to the above terms and conditions.**

|  |  |
| --- | --- |
| Signed  | Print Name:  |

**Please save and the send this completed form to:** clare.hunter@aquaenviro.co.uk